

## AGENDA

- 1) Meeting will be **RECORDED** and **AGENDA POSTED IN CHAT**
- 2) Welcome & Roll Call / Visitor Recognition - *Chair*
- 3) Public Comments – *Chair*
- 4) **Consent Agenda** (**Ask: If any items need to be severed from the Consent Agenda for discussion**)- *Chair*
  - a. Approval of May 13, 2022 Meeting Minutes
  - b. Risk Assessment Review: EARN & Title I
  - c. EverFi Industry Credential Approval By WDB
  - d. Priority of Service: Remove Local Discretionary Portion
  - e. IEP/ISS Policy: Policy Updated Based On New State Guidance
  - f. System of Record/File Management Policy: Update Based On New State
  - g. Co-enrollment Policy of WIOA and Trade: Based On New Policy From The State
  - h. Programmatic Monitoring Summary
  - i. NDWG File Monitoring
- 5) Committee Reports *Chair*  
*A brief summary of items covered per committee meeting during the most recent cycle*
- 6) **Approval of Fiscal Report – Diona Vote Item**
- 7) Updates from the Chair – *Chair Bobbie Jones*
  - a. Review of Previous Action Items – None
  - b. Membership Updates
    - i. New Board Member: Kathryn Schaaf of Industrial Sales and Manufacturing, Erie, Small Business, 06/14/2022  
*Kathryn To Introduce Herself To The Board*
    - ii. Randy Callen’s Appointment Recategorized to Small Business, Clarion, 06/14/2022
    - iii. Laura King resigned from the board as of July 8, 2022  
*We thank her tremendously for her service to the region and her willingness to serve as committee chairs and on the executive committee. We wish her well in her endeavors.*
    - iv. Slate of Officers **VOTE TO APPROVE EXECUTIVE COMMITTEE ITEMS**
      1. Bobbie Jones Remains As Chair, Venango, Webco Industries, Business
      2. **Brad Tisdale, Vice Chair, Erie, Steamfitters Local #449, Appren. (Vote)**
      3. **Jim Decker, Treasurer, Warren, Chamber (Vote)**
      4. \_\_\_\_\_, Secretary, Clarion, Vacant
      5. \_\_\_\_\_, Crawford, Vacant
      6. Jill Foys, Forest, NW Commission
  - c. Waiver Request will be submitted by July 11, 2022 to allow a potential Erie candidate to evaluate serving on the board
  - d. A plan for increasing board membership by engaging community groups and economic development agencies is being created. This will hopefully increase committee membership and provide a cushion when board seats open.
  - e. Other
- 8) Title I and Operator Contracts Status Update- *Diona and Lisa*
  - a. Profit for, both, the Operator and Title I Contracts for PY22 at 8%

- b. Both the Operator and Title I Contracts, SOWs and Budgets
  - i. Were approved by Venango Commissioners
  - ii. Were sent to Equus for signatures
  - iii. Were executed and are in place

9) Review of Conflict of Interest Information and Process-*Lisa* (#1, #2 (first sentence), #3, #6, Form)

10) High Priority Occupation Update, *Carrie*  
HPO Appeals Submitted

11) The Eligible Training Provider List (ETPL) Opened Up For PY22-*Carrie*  
List Can Be Found On NWPAJC Website At [www.nwpajobconnect.org/resources/approved-trainings](http://www.nwpajobconnect.org/resources/approved-trainings)

12) Q3 Common Measures-*Julie*

13) Recidivism In Erie County Report Out- *Julie*

14) Programs Update Equus Staff (See Title I and Operator reports linked at bottom of agenda. No other update at this time.) *Chair*

15) Workforce Discussion Items: *Lisa*

- PA CareerLink® YTD Reports From CWIA,
- PA CL Infographic

16) Membership Introductions: Two Existing Members To Introduce Themselves, *Chair Bobbie Jones*

- a) *Bobbie Jones, Chair*
  - Organization, County Representing
  - Products or Services The Organization Provides
  - Background and Position In The Organization
- b) *Brad Tisdale, Vice Chair (Nominee, Elect)*
  - Organization, County Representing
  - Products or Services The Organization Provides
  - Background and Position In The Organization

17) Results of Board Member survey regarding in-person meetings. *Nichole and Lisa*

18) Other Business

- a. Board Staff Report Highlights, *Lisa Miller*
- b. Social Media Platforms: Northwest PA CareerLink®, *Lisa Miller*
  - Facebook: [@NWPACL](#)
  - Twitter: [@NCareerlink](#)
  - LinkedIn: [Northwest PA CareerLink](#)
- c. Other Items As Needed

19) Executive Session: As Needed

20) Adjourn

***Next Board Meeting: September 9, 2022***

**ITEMS IN BOLD REQUIRE A VOTE**

Resources: • [Acronym List](#) • [Conflict of Interest Info](#) • [Abstention/Conflict of Interest Form](#) • [ETPL](#) • [HPO](#)  
• Attendance • NWPA Job Connect Staff Report • Operator • Rapid Response • Title I  
• Most Recent Common Measures Performance Report • Revised IFA